

**HOME SCHOOL DUAL ENROLLMENT GRADE LEVEL CERTIFICATION  
PASCO-HERNANDO STATE COLLEGE**

\_\_\_\_\_  
**Student Name**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**PHSC Student ID#**

\_\_\_\_\_  
**Current Grade Level**

\_\_\_\_\_  
**Date of Birth**

\_\_\_\_\_  
**Parent/Guardian Name**

\_\_\_\_\_  
**Student Address**

\_\_\_\_\_  
**City**

\_\_\_\_\_  
**State**

\_\_\_\_\_  
**ZIP**

**Required Grade Level Documentation**

To establish Grade Level Certification, choose option 1 or 2 and submit form for each student.

**Option 1**

For students enrolled exclusively in the Florida Virtual School, an unofficial transcript must be submitted with the official parent-issued transcript. To determine the cumulative unweighted high school grade point average (GPA) the home education program can calculate the GPA using an online GPA calculator.

**OR**

**Option 2**

A written educational evaluation from a Florida Certified Teacher, who is not employed, affiliated or related to the non-public private school or home school. The written educational evaluation must be signed by the Florida Certified Teacher and include his/her Florida Department of Education (DOE) number, type of certification, and validity period. A Florida Certified Teacher must complete the following:

On \_\_\_\_\_, I, \_\_\_\_\_,

date teacher name

a Florida Certified Teacher, evaluated the above named student in accordance with Florida Statute 1002.41, and I find that s/he has completed the \_\_\_\_\_ grade, and is ready to continue instruction at the \_\_\_\_\_ grade level.

\_\_\_\_\_  
**Teacher Name**

\_\_\_\_\_  
**Certificate Number**

\_\_\_\_\_  
**Teacher Signature & Date**

\_\_\_\_\_  
**Expiration Date**

**Grade Level Determination (PHSC use only)**

Based on documentation provided, it has been determined that the above named student is at the \_\_\_\_\_ grade level.

\_\_\_\_\_  
**Director of Dual Enrollment or designee**

\_\_\_\_\_  
**Date**